

MEMORANDUM OF UNDERSTANDING

Between:

**POLYTECHNIC OF CÁVADO AND AVE, (Portugal)
Represented by its President Prof. Maria José FERNANDES**

And:

**DNIPRO UNIVERSITY OF TECHNOLOGY, (Ukraine)
Represented by its Rector Prof. Oleksandr Aziukovskyi**

The Polytechnic of Cávado and Ave and Dnipro University of Technology recognize their strengths in research and education, and their mutual interest in engaging themselves in academic and scientific cooperation.

Therefore, both parties agree to establish a program for academic cooperation in areas of mutual interest, and in accordance with terms and conditions set forth in this Memorandum of Understanding (MoU).

I. SCOPE OF COLLABORATIVE ACTIVITIES

The goal of this cooperation is to foster collaboration in all common areas, provide opportunity for global experience, and to facilitate advancement of knowledge on the basis of reciprocity, best effort, mutual benefit, and frequent interactions. The Polytechnic of Cávado and Ave (IPCA) and Dnipro University of Technology (DniproTech) agree to cooperate in:

- A. Students Exchange
- B. Joint research and joint publication in international journals
- C. Exchange of Faculty, Scientists and Staff
- D. Exchange and Development of Scientific and Technical Material
- E. Joint Conferences and development of advanced educational programmes, workshops and short-term courses
- F. Cooperative Research projects

Both parties agree that detailed terms and conditions that guide each activity identified above will be separately determined and agreed upon by the involved institutions in additional application agreements. These terms shall include a technical description of proposed activity, financial arrangements if any, and person(s) responsible for its implementation, etc.

A. Student Exchange

Both parties agree that student exchange will be guided by principles listed below. A home institution refers to the institution where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined program of study or research.

- a) Exchange students will be selected by mutual agreement between the home institution and the host institution.
- b) An exchange student will continue to be treated as full-time student at his/her home institution.
- c) An exchange student will be considered as full-time "exchange" student at the host institution.
- d) His/her program of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.
- e) The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
- f) The home institution may award to the exchange student credits earned at a host institution, but only after the home institution has established correspondence between courses taken at the host institution vis-à-vis those offered at the home institution.
- g) If an exchange student has undertaken research, then the host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out,
- h) If an exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.
- i) IPCA and Dniprotech will examine ways to identify financial resources to fund international travel by students.
- j) The exchange students will pay tuition and other fees at their home institution.

B. Joint Research and Joint Publication in international journals.

Both parties agree to help identify and invite faculty members from the other institution to participate in research or development applications and programs already sponsored by external funding agencies. The terms and conditions for such participation will be worked by mutual agreement between the faculty member(s) and the institution extending such an invitation.

C. Exchange of Faculty, Scientists and Staff

Both parties agree to encourage collaboration between faculty and scientists from the two institutions. Specifically, the institutions will encourage members of their faculty to undertake short visits to, or take up fixed-term visiting assignments at, each other's institution during vacation periods or sabbatical leave. The terms and conditions for each visit or an assignment, including those concerning stipend, travel, and housing, will be worked out between the concerned faculty member and the institution extending an invitation. Notwithstanding the above, both parties will examine ways to identify financial resources to fund international travel by their faculty/scientists/students.

D. Exchange of Scientific and Technical Material

Both parties will exchange information on research and educational programs and teaching/learning material and other literature relevant to their educational and research programs. Furthermore, both parties agree to explore ways to share teaching/learning material, and other relevant literature, while respecting each other's intellectual property and other rights of their faculty members.

E. Joint Conferences, workshops and short-term courses and development of advanced educational programmes

Both parties agree to help identify and invite faculty members from the other institution to participate in conferences, workshops and short-term courses as well as in the development of advanced educational programmes. The terms and conditions for such participation will be worked out by mutual agreement between the invited faculty member(s) and the institution extending such an invitation.

II. INTELLECTUAL PROPERTY

Both parties agree to respect each other's rights to intellectual property. Further, the intellectual property rights that arise as a result of any collaborative research or activity under this MoU will be worked out on a case-to-case basis, and by each member IPCA and DniproTech concerned in a specific agreement.

III. CO-ORDINATION

Each institution shall designate a liaison officer for this agreement. The liaison officer will be responsible for coordinating the specific aspects of the cooperation, as well as for advising and assisting mobile students and staff, in cooperation with the International Relations Office of the Host institution.

Furthermore, they will have to periodically review and identify ways to strengthen cooperation between the two institutions.

For IPCA

Ângela Carvalho

Director of International Relations Office

for DniproTech

Kateryna Priazhnikova

Deputy Director of Center for International
Cooperation

IV. TENURE AND TERMINATION

This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for five (5) years, and may be continued thereafter after suitable review and agreement. Either institution may terminate the MoU by giving written notice to the other institution six (6) months in advance. Once terminated, neither IPCA nor DniproTech will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, both parties ensure that all activities in progress are allowed to complete successfully.

V. ARBITRATION CLAUSE

Should there be a dispute relating to any aspect of academic cooperation, the President of IPCA and the Rector of Dnipro University of Technology will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

IN WITNESS THEREOF, the Parties have caused this MOU to be executed in two (2) copies in English, with each of the copies being equally authentic, signed by their duly authorized representatives.

Prof. Maria José FERNANDES
President of Polytechnic of Cávado and Ave

Date: _____

Prof. Oleksandr Aziukovskyi
Rector of Dnipro University of Technology

Date: _____

